



City of Auburn

Quarterly Return of Residential Rental Business License Tax

144 Tichenor Avenue · Suite 6 · Auburn, Alabama 36830

O: (334) 501-7239 · F: (334) 501-7297 · Email: revenue@auburnalabama.org · Website: www.auburnalabama.org

Customer #	
Business Name:	
Business Address:	

Filed for the Quarter Ending:	
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	1st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Due Date	April 1 st	July 1 st	October 1 st	January 1 st
Delinquent Date	April 30 th	July 31 st	October 31 st	January 31 st

Section 12-17(b) of Ordinance 1842 requires an annual business license fee for rental or leasing of residential real property. For those required to file quarterly, the business license tax for residential rental real property is due and payable on the first day of April, July, October, and January. A detailed listing of each property from which rental income was received, showing property address and property owner and the amount of gross receipts from each property for the specified quarter must be detailed on the bottom section of this form in order for the form to be considered complete. Attach additional sheets if needed.

1	Total gross receipts from all residential rental real properties for the quarter. The schedule of properties (below) must be completed on this form.	
2	License Tax Due: (Line 1 x 1.5%)	
3	Penalty: Line 2 x 15% if delinquent. Penalty shall increase to 30% of Line 2 if filed 30 or more days after the delinquent date.	
4	Interest: The prevailing interest rate per 26 USC 6621 will apply after the 30 day delinquent date; currently 5% per year. (Formula: $0.05/365 =$ daily rate x number of days late x Line 2)	
5	Total Amount Due: Line 2 + Line 3 + Line 4	
	Property Owner(s) if not the Business Name on this form	If Property not under ownership for full quarter, provide date of ownership
	Property Address	Gross Receipts
	Total Gross Receipts for Quarter (Enter on Line 1 above)	

By signing this report, I am certifying that this report has been examined by me and to the best of knowledge and belief is true, accurate, and complete report for the stated period.	Payment Options: Cash, Check, Money Order, or Credit Card
Signature/Date	Credit card payments may be made in person at the Revenue Office or by phone by calling (334) 501-7239. To process a phone payment, a copy of the return <u>must</u> be faxed to Revenue Office at (334) 501-7297 or emailed to revenue@auburnalabama.org
Print Name and Contact Phone Number	